

UNSW - BOMB THREAT CHECKLIST

**UNSW
BOMB THREAT
CHECK LIST**



REMEMBER TO KEEP CALM
DO NOT HANG UP

CALLERS VOICE

- ADULT / CHILD _____
- SEX (Male/ Female) _____
- VOICE (loud,soft, etc) _____
- SPEECH (fast, slow etc) _____
- IMPEDIMENT (stutter, etc) _____
- DICTION (clear, muffled etc) _____
- MANNER (calm, excited, etc) _____
- ACCENT (specify) _____
- DID YOU RECOGNISE THE VOICE? _____
- DID THE CALLER SOUND FAMILIAR WITH THE AREA? _____

QUESTIONS TO ASK

- When will it explode?.....
- Where is the bomb?
- What does it look like?
- What kind is it?
- Why are you doing this?
- Who are you?
- Where are you?

THREAT LANGUAGE

- Well spoken Abusive
- Incoherent Irrational
- Threat made by caller
- Taped message
- Letter
- Other

EXACT WORDING OF THREAT

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BACKGROUND NOISES

- Music Voices House noises
- Office Traffic Trains
- Aircraft Machinery Children
- Other
- Internal call Private phone
- Long distance (STD) Public phone

ACTION GUIDE

DO NOT HANG UP – LEAVE THE LINE OPEN

REPORT THE CALL IMMEDIATELY TO SECURITY

PH EXT 56666

YOUR NAME:

LOCATION:

PHONE:

PERSON COMPILING CHECK LIST

Time: _____ Date: _____

Number called: _____

Name of recipient: _____

Occupation: _____

Location: _____

THE UNIVERSITY OF
NEW SOUTH WALES



This is a UNSW Security Service Initiative